

Cavalier County
Job Development Authority

**Loan
Application**

Contact Information	
Name	
Address	
Telephone	
Email	
Business Name	
Business Address	
Business Telephone	
Business Information	
Business Status	New _____ Existing _____
Total Sales Projected/Expected	
Number of new jobs created	
Number of jobs maintained	
Type of Business	
Federal Tax ID Number	
Have you submitted an offer on the building? (if applicable)	
Do you have a purchase agreement with the seller? (if applicable)	
Please Provide a brief description of the business below:	
Financial Background Questions	
Do you have any active judgments against you or your business?	
Do you currently have any past due accounts?	
Are you current on Cavalier County property taxes?	
Have you filed bankruptcy in the last five years?	
Have you received CCJDA funds previously?	
If so, did you make payments in a timely manner?	

Sources of Funds	
Total Project Cost	\$ _____
Owner Equity	\$ _____
Bank Participation	\$ _____ Terms: _____
Amount requested from CCJDA	\$ _____
Other _____	\$ _____ Terms: _____
Other _____	\$ _____ Terms: _____
Other _____	\$ _____ Terms: _____
Financial Institution	
Do we have permission to visit with your bank regarding this project Yes _____ No _____	
Name:	_____
Address	_____
Phone	_____
Email	_____
Contact Person	_____
Please provide your signature	_____
Preferred Loan Structure	
<i>Monthly Payments</i> _____ <i>Quarterly Payments</i> _____ <i>Annual Payments</i> _____	
Proposed Payment Start Date	_____
Proposed Length of Loan	_____
Loan Description	
Below Please Provide a brief description of what loan funds will be used for:	

Required Attachments for All Businesses

If this is a construction project please attach estimates

Current personal financial statement for business owners

Cash flow projections for next three years

Copy of permits and licenses necessary to your business

Resumes of business owners

Required Attachments for New Businesses

Business Plan*

Pro Formas and key assumptions

Budget

Required Attachments for Existing Businesses

Current (within last 30 days) balance sheet

Profit and Loss or Income Statement for previous 3 years

Business Plan

Have you completed a business plan?* Yes___ No___

When was the plan completed?

Who prepared the business plan?

If a consultant or advisor prepared the business plan, please provide their contact information below.

** If you have not yet completed a business plan, CCJDA can set up an appointment for you to get a business plan completed through the Small Business Development Center. This service is available at no cost to you.*

I certify that the information I have provided on this application is complete and correct. I understand that failure to provide truthful and accurate information will result in denial of loan funds.

Signature