

CCJDA BOARD OF DIRECTORS MEETING

February 4, 2015

The Cavalier County Job Development Authority Board of Directors met at the Langdon NDSU Research Extension Center at 4:00 p.m. with Chairperson Susan Fay Crockett presiding. Board members in attendance included Duane Otto, Don Haugen, Mark Busse, Brent Zavalney, Tom Borgen, Nick Moser, Cody Schlittenhard, Mike Granlund, Tom Lehar, Bill Mack, Rich Rogers, Randy Mehlhoff, and Jim Rademacher. Also in attendance were Shannon Duerr, Executive Director, and Carol Goodman, Primary Sector Development. Visitors included Ken Carwile and Ken Morgan (KNDK).

The minutes of the January 7, 2015, board meeting were reviewed. Diane made a motion to approve, second by Don, motion carried. The minutes had been sent to the board electronically in advance of this meeting. Shannon reviewed the January, 2015, financial report. Brent moved to accept the financial report, second by Tom L., motion carried. Shannon requested authorization to remove Déjà vu from the CCJDA balance sheet. Brent made the motion, second by Don, motion carried.

Office Report Additions – Carol added comments on legislation that could provide infrastructure development funds, HB1089 that will allow a tax exemption on data center equipment, progress on location for an industrial park, and that she and Duane had met with Lowell Stave, Minnkota, on January 29th.

Reports from around the County - Randy discussed HB1431 that will provide funds to purchase a quarter of land that the Research Center has been renting for research trials. The bill is sponsored Reps. Monson and Damschen.

Old Business:

Carol had checked on the status of JDA's judgement against Datatic. It was filed in May, 2011, and is good for 10 years. It can be renewed with a notification 60 days prior to the end date.

Shannon has continued to work with FM Bank to prepare the Gutters Lounge and Bowling Alley for sale. She asked for volunteers to help on February 5 to remove what needs to be thrown away. Cleaning of the interior will follow.

New Business:

Ken Carwile visited with the board about his plans to establish a chiropractic clinic in Langdon which will eventually allow Dave Blanchard to retire. He will graduate April 10 and hopes to be operational by May, 2015. Plans include the purchase of the former dental building. FM Bank and SBA are part of the financing package for purchase of the building and for equipment. Ken requested \$20,000 to complete the financing. Duane moved to approve \$20,000 from Langdon City Sales Tax Economic Development Fund at 0% for seven (7) years. Second by Tom B., motion carried. **The application for funding is on file in the CCJDA office.**

Shannon discussed a request from Dr. Dave Blanchard in the amount of \$15,000 to help with the recruitment of Ken Carwile. There are no assistance programs at the state level in ND, as there are for other types of health care providers. Brent move to approve the \$15,000 grant with \$5,000 per year for three (3) years forgiven, second by Mike, motion carried. The funds will come from the Langdon City Sales Tax Economic Development Fund.

Shannon also presented a request from Barb Crockett for a \$5,000 Storefront Improvement Loan. She has purchased the former Herrud Jewelry building and is renovating it for her Glitz & Glam business. Duane made a motion to approve, second by Mike, motion carried. The loan repayable at \$100.00/month until all is paid back.

All of the above three funding requests were reviewed and recommended for approval by the CCJDA Business Development Committee on February 3, 2015.

We have not received an invoice for our annual funding support for the Small Business Development Center, so that will be on the March agenda. All of our projects utilize the SBDC for business plan assistance.

The Executive Committee will schedule a performance review for Shannon in August at the time the 2016 CCJDA budget is prepared.

No further business, meeting adjourned.

Susan Fay Crockett, Chairperson

Carol Goodman, Recorder