

CCJDA BOARD OF DIRECTORS MEETING

October 1, 2014

The Cavalier County Job Development Authority Board of Directors met at the Langdon NDSU Research Extension Center at 4:00 p.m. with Chairperson Susan Fay Crockett presiding. Board members in attendance included Duane Otto, Clint Eskilsen, Ole Nowatzki, Lawrence Henry, Don Haugen, Tom Lehar, Rich Rogers and John Delebo. Also in attendance were Shannon Duerr, Executive Director, and Carol Goodman, Primary Sector Development.

The minutes of the September, 2014, board meeting were reviewed. Duane made a motion to approve, second by Don, motion carried. The minutes had been sent to the board electronically in advance of this meeting. Shannon reviewed the September, 2014, financial report. She reported that the Munich Grocery Loan #1 has been paid in full. Ole moved to accept the financial report, second by Tom, motion carried.

Office Report Additions: In response to a question from Tom, Carol reported that there is nothing new regarding the straw plant project. The City is reviewing water quality requirements.

Reports from around the County - 1. The County Commissioners had an evening working session on the 2015 budget. 2. Two new construction projects are taking place in Munich for McArthur's seed plant and a building for Kent Weston.

The minutes, financials and office reports are on file in the CCJDA Office.

Old Business:

Shannon reported on the visit from the out-of-state dentist. The visit and subsequent exchange of information went well, but we just received a note from the dentist declining the opportunity to relocate to Langdon. It was board consensus to continue with recruitment efforts.

New Business:

Shannon distributed to the board a full report on the status of our loan portfolio. (**Report on File**). She also discussed 1) that she is working with FM Bank due to the Gutters Bowling Alley closing, and 2. that both the Sakrismo and Grandpa's Cabin loans are behind in payments. She will ask Scott Stewart to send certified letters advising them of possible Small Claims action.

Paul Chilcoat/Beds, Blinds & Billiards has requested that the loan with CCJDA be re-written with only his name and not that of the business. Duane made a motion to keep it as it is, second by Lawrence, motion carried.

Shannon suggested setting up automatic withdrawals on loan payments for the convenience of both the borrower if they want it and the CCJDA Office. All three Cavalier County banks are willing to work with it. Don moved to offer the option, second by John, motion carried. Shannon will send a note to all the borrowers to let them know.

The Resolution of Support for the Central North American Trade Corridor Association has not arrived yet, so action was tabled.

Carol reviewed the Governor's Task Force on Military Issues in ND meeting held in Minot September 26. There is an effort underway to significantly increase the mental health resources for returning soldiers.

The office submitted a proposal to Dept/Commerce 9/26 for a potential fabrication and assembly business that delivers products to heavy construction projects. It would be an expansion into ND from the company's existing facility.

Next board meeting will be November 5, 2014, 4:00 p.m. at the Langdon NDSU Research Extension Center.

No further business, meeting adjourned.

Susan Fay Crockett, Chairperson

Carol Goodman, Recorder