

CCJDA BOARD OF DIRECTORS MEETING

August 6, 2014

The Cavalier County Job Development Authority Board of Directors met at the Langdon NDSU Research Extension Center at 7:30 a.m. with Chairperson Susan Fay Crockett presiding. Board members in attendance included Randy Mehlhoff, Duane Otto, Todd Borchardt, Clint Eskilsen, Ole Nowatzki, Mike Granlund, Jim Rademacher, Rich Rogers, Lawrence Henry, Don Haugen, Tom Borgen, and John Delebo. Also in attendance were Shannon Duerr, Executive Director, and Carol Goodman, Primary Sector Development.

The minutes of the July, 2014, board meeting were reviewed. Duane made a motion to approve, second by Clint, motion carried. The minutes had been sent to the board electronically in advance of this meeting. Shannon reviewed the July, 2014, financial report. Don moved to accept the financial report, second by Jim, motion carried. Shannon reviewed the status of the Boyd Block loan and the recent fundraisers and the pledges that will come in this year. She also noted the first annual payment by the Osnabrock Community Living Center on their Rural Development Finance Corporation loan. CCJDA serves as the pass-through agency.

Office Report Additions: Carol discussed the two Requests for Proposal that she and Shannon have been working on. The first one for a potential straw processing plant was submitted in late July and they are currently working on an extensive RFP for data center development.

Reports from around the County - Susan Fay said that the new physician is now on staff; County Commissioners are starting work on the 2015 budget; and Rich talked about the public meeting scheduled for August 11 on a possible increase in mill levy.

The minutes, financials and office reports are on file in the CCJDA Office.

Old Business:

The board discussed the effort to recruit a new dentist. The one possibility we had hoped for has decided that coming here for one day a week isn't feasible at this time. Working with a medical services recruitment firm has been discussed in the past, and Randy offered to re-visit that with Lawrence Blue (CCMH) to see if the hospital would be interested again. We would need to commit to offering incentives.

Shannon talked about the Beds, Blinds & Billiards loan. Cavalier County States Attorney has sent a letter to Paul Chilcoat giving fifteen days to bring the loan current. The board isn't recommending a reduction in payment/balloon payment restructuring. Todd moved to proceed with Small Claims action, second by Tom, motion carried.

New Business:

The Executive Committee had met with Carol on August 2 to discuss her contract, as it expires September 30 and Shannon has to move forward with the 2015 budget. They had discussed how the office work has gone in the past year and what to plan for in the long-range future. Carol is interested in a new, one-year contract. Duane, on behalf of the Executive Committee, recommended to the board that the arrangement continue. Ole made a motion to that effect, second by Don, motion carried.

No further business, meeting adjourned.

Susan Fay Crockett, Chairperson

Carol Goodman, Recorder