

## CCJDA BOARD OF DIRECTORS MEETING

May 7, 2014

The Cavalier County Job Development Authority Board of Directors met at the Langdon NDSU Research Extension Center at 7:30 a.m. with Chairperson Susan Fay Crockett presiding. Board members in attendance included Randy Mehlhoff, Duane Otto, Lawrence Henry, Todd Borchardt, Clint Eskilsen, Don Haugen, Tom Borgen, Rich Rogers, Ole Nowatzki, and Mark Busse. Also in attendance were Shannon Duerr, Executive Director, and Carol Goodman, Primary Sector Development.

The minutes of the April, 2014, board meeting were reviewed. Duane made a motion to approve, second by Don, motion carried. The minutes had been sent to the board electronically in advance of this meeting. Shannon reviewed the April, 2014, financial report. There is \$132,000 available in the Langdon City Sales Tax Economic Development Fund. There have been no developments with Beds, Blinds & Billiards, but the North Forty loan is caught up. Todd moved to accept the financial report, second by Tom, motion carried.

**Office Report Additions:** Shannon reported that the Boyd Block Committee will be organizing a Kids Carnival for the Music Fest week-end as a fund-raiser. There will be no demo derby this year, so this will help fill the activity schedule on Saturday.

**Reports from around the County** - Tom reported that the county commissioners have adopted a hiring policy that will help with uniform scoring of applications for open positions. *The plan is on file with the county.* He also said that any department can work with the State's Attorney to craft advertising for open positions. Randy reported that the area is 4" below normal precipitation so sunshine and warm air will help get the spring fieldwork going.

**The minutes, financials and office reports are on file in the CCJDA Office.**

### **Old Business:**

-Dentist update: The office sent 81 marketing packets to dental practices within the state to make sure there was awareness of the opening. There is a possibility of someone coming in for 1-2 days a week and the office is discussing what would be needed for equipment with them. We will continue to move forward with the recruiting process as well.

-Shannon reviewed recent problems with the USDA Rural Development LINK reporting system and the discussions the office has had with state USDA officials. In addition, there continues to be increasing regulations and paperwork. There is an option to opt out of the programs, but we will wait and see what the state does to help with the problems.

Carol gave a 6-month progress report on her contracted assignments, and will begin a full evaluation of the portfolio with the Executive Committee in late summer. Her current contract expires September 30, 2014. ***Report on file in the CCJDA office.***

### **New Business:**

-Shannon and Randy presented a request from Cav. Co. Memorial Hospital to assist with the recruitment package for a third physician. The physician has been working at CCMH since last fall as a locum and would like to continue here as a full-time staff member. He is finishing his third year of residency at UND. The funding request is for \$10,000 which would be applied to his student loans along with \$15,000 in additional funds from CCMH. Randy moved to approve the request contingent on the doctor signing the contract, second by Clint, motion carried. The funds will come from the economic development portion of the Langdon City Sales Tax.

# Cavalier County

Job Development Authority

-The board reviewed a proposal and funding request to join with Pembina County JDA and Walhalla City to design and produce a driving map of the Rendezvous Region that will highlight all the attractions in the area. The request is for \$4,600 with funds to come from the economic development portion of the Langdon City Sales Tax. Following discussion, Ole moved to approve the request, second by Duane, motion carried.

-Carol will attend the “Future of the Bio-Industry Summit” in Fargo May 21.

The next board meeting will be June 4, 7:30 a.m. at the LREC. No further business, meeting adjourned.

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Susan Fay Crockett, Chairperson

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Carol Goodman, Recorder