

## CCJDA BOARD OF DIRECTORS MEETING

February 5, 2014

The Cavalier County Job Development Authority Board of Directors met at the Langdon NDSU Research Extension Center at 4:00 p.m. with Chairperson Susan Fay Crockett presiding. Board members in attendance included Randy Mehlhoff, Duane Otto, Don Haugen, Tom Borgen, Clint Esckilsen, Ole Nowatzki, Mark Busse, Brent Zavalney, Jim Rademacher, and Lawrence Henry. Visitors included Garrett Freier and Todd Borchardt. Shannon Duerr, Executive Director, and Carol Goodman, Primary Sector Development, were also in attendance.

The minutes of the January board meeting were reviewed. Duane made a motion to approve, second by Don, motion carried. The minutes had been sent to the board electronically in advance of this meeting. Shannon reviewed the January financial reports. Brent moved to accept the financial report, second by Ole, motion carried.

*The minutes, financials and office reports are on file in the CCJDA Office.*

**Reports From Around the County:** Randy reported that the Farm Bill has been finalized and signed and it includes a provision for hemp research; however, it must be conducted by a research university. He also gave an update on the Industrial Beet initiative, and that Langdon is one of the five preferred sites for the first plant.

**Old Business:**

-Board position: Tom B. moved to approve the nomination of Todd Borchardt (Choice Financial Group) to the CCJDA Board of Directors, second by Don, motion carried. Shannon will schedule a time for an orientation session with all the new board members.

-Garrett gave the board an update on his project to purchase the building owned by Jim Balk and to renovate the second floor into apartments. At this point he needs to finish up the business plan and to discuss adjusted purchase price due to recent costs to update the heating system in the building.

**New Business:**

-Carol reviewed a proposal from Lake Region State College for the Devils Lake Region Partnership (CCJDA, Forward Devils Lake, Towner County EDC, and Rolla JDA) to collaborate on a Virtual Business Center for purposes of business incubation, development, entrepreneurship and partnerships. It is anticipated that the collaboration will be beneficial for our regional training efforts and for ag-based Un-manned/Precision development. The board gave consensus approval to continue work on the proposal.

-Montana Dakota Utilities (MDU) just released a proposed new pipeline to transport natural gas across the northern part of North Dakota, and as it looks at this point, the line will cross just south of Langdon. Carol has contacted MDU and we can expect them to be here in Langdon during the public comment period. She passed out maps of the proposed pipeline.

-Workforce development : Shannon is beginning to get returns on the workforce survey she has sent out to local businesses. Also, she is working with TrainND to schedule a welding training session through Lake Region State College. They can train six people at a time.

**February Schedule:** The office will be closed February 17 for Presidents Day and Shannon and Carol will be in Bismarck February 25-27 for a Housing Conference and also a TrainND seminar.

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Susan Fay Crockett, Chairperson

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Carol Goodman, Recorder